**St. Peter Parish Pastoral Council Meeting Minutes**

Date: July 12, 2022

Attendance

Clergy and Staff

* Fr. Jeremy Secrist, Pastor: Present
* Michelle Truesdale: Present
* Kathleen Lavery: Present
* Gayle Trachsel: Present
* Deacon Enrique Castro: Present

Members

* Brad Shimmens (2022), President: Present
* Andy Rackers (2022), Vice President: Absent
* Nathan Raymer (2024), Secretary: Present
* Diane Struemph (2022): Present
* Kathy Hillen (2024): Present
* Theresa Stegeman (2024): Present
* Dr. Conrad Balcer (2024): Absent
* Jeff Luebbert (2024): Absent
* Mary Hegeman (2025): Present
* Robert Riebold (2025): Present

Pastor Update

1. Church Update
	1. Weekday Masses are currently in the chapel while the floor is being resealed for pew installation.
	2. Sunday Mass this coming weekend (07/16 and 07/17) will be back in the church on chairs
	3. Pew installation begins 07/18 and we will have pews in church the weekend of 07/23-24 if the installation company is able to hold to their current timeline
	4. Confessional installation also begins on 07/18.
2. Exterior Update
	1. The windows on the aps of the church (the sacristy area) will be worked on next summer to bring them back to good repair on the basement and main levels
3. Work in School
	1. Main floor of Old School building
		1. Tile removal and asbestos abatement is complete
		2. New hardwood has been laid in and is sealed
	2. Outdoor work
		1. We will likely not have the fence complete by the beginning of school
		2. The fence was donated by an alumnus of the school
		3. The concrete poor that will form the roof of the new covered area is expected to occur on August 5th
	3. Work on High Street side
		1. There will be concrete work done soon to support installation of a new external freezer unit for the cafeteria
			1. The cafeteria staff had been using the 40+ year old freezers in the Selinger Basement
4. Change to Mass schedule
	1. With the arrival of Fr. Berhorst to the parish and a change in the mass time at another parish Deacon Castro mentioned, we will be changing the time for the Spanish Mass back to 1PM beginning the first week of August (08/07)

School Update

1. The theme of the school year has been chosen
	1. Theme: Peace in our house, world and home
2. There are still open positions to be filled at the school
	1. 2 Aides – One for the preschool and one for the school
	2. One full time sub
	3. One Preschool teacher
	4. Gayle impressed upon the council that the staff needs are the biggest needs at this time for the school
3. Registration
	1. 1-2 grades are full. The others still have openings
	2. We are estimating a similar school population as last year: about 480 students
4. Curriculum update
	1. The school had just received the new science curriculum
		1. The new curriculum has some updates to the standards that are currently being taught.
	2. 2 of the 8th grade teachers were sent to a “Get your teach on” conference and came back excited with things to share with the faculty
5. Faculty and Staff Plan B (if positions aren’t filled)
	1. Some duties will likely go back to teachers from the aide positions
	2. Option for a parent recess duty sign-up list to cover times with a teacher present
6. School Expansion
	1. An Architectural firm has been engaged to do a study on the building and the plans for expansion to ensure that the plans are viable
	2. Initial presentation to the Diocese Property Committee has been made
	3. The parish is expecting a bequest that would cover the costs of the expansion
	4. The expansion process would require the relocation of at least 3 classrooms of kids to different areas of the campus because of construction demands and the time necessary to complete the renovation (it would take longer than the 3 months of the summer)

Finance Update

1. The parish’s financial report was handed out for 07/2021-06/2022
2. The Parish was ~$680k ‘in the black’
3. Father impressed upon the council the need to continue to practice good stewardship of the parish

Social Hour Update

1. Michelle said that the event went well
2. It has been scheduled for the school’s early-out days to minimize traffic and parking concerns

Block Party Update

1. The cups have been ordered for the event and we received permission to use the existing design for future block parties
2. T-Shirts have been ordered for the event. They are more generic this year, with no space for sponsors. Signups have begun for volunteering for event.
3. Beer Garden
	1. The cost for beer has gone up, but we can keep them at $3 apiece
	2. Margaritas will be sold for $6
	3. Alcohol is limited to the cups
	4. We are confirmed with Apostle’s Creed for music
	5. Parks and Rec has volunteered the use of their stage
		1. This will eliminate the cost of the stage from last year
	6. We are looking at getting a roof for the stage, as the P&R stage is uncovered
	7. Brad suggested that the stage be moved 10-20 feet closer towards Selinger to get the band closer
4. There will be NO silent auction at the event
5. There will be a 50/50 Raffle
6. There will be a Country Store
	1. Info is in the bulletin and on the website for signups
	2. St. Peter Cinnamon Rolls will be for sale in the store
7. There will be a kid’s space on the Big Flat
	1. Similar in style to the Summer Blastoff event the school has
	2. Inflatables, yard games and a snow cone machine
8. There will be a First Aid and cooling station in the gym, along with the country store
9. The Next Block Party Planning Committee meeting is July 22 at 6PM on Zoom

Motions

1. Motion to name the newly renovated cafeteria after Msgr. Hoog, beloved pastor of the parish from 1876-1904
	1. Carried
2. Motion to adjust terms of some council members in the following ways:
	1. Brad Shimmens will serve another 3 year term ending in 2025
	2. Andy Rackers will serve an additional year with his term ending in 2023
	3. Diane Struemph will serve an additional year with her term ending in 2023
	4. Jeff Luebbert, who was already on an extended term, will have his term shortened by one year, with his term ending in 2023
	5. Motion started by Brad Shimmens, seconded by Nathan Raymer, and carried by unanimous consent of the council
3. Motion to dedicate parish playground space in honor of Bishop Charles Koester
	1. Started by Brad, and carried by unanimous consent
4. Motion to have Brad remain as the Parish Finance Committee Liaison
	1. Started By Brad, seconded by several members, and carried by unanimous consent
5. Motion to have Jeff remain as the Parish Property Committee Liaison
	1. Started By Brad, seconded by several members, and carried by unanimous consent

Officer Positions

1. Brad remains as President
2. Nathan Raymer will take the position of Vice President
3. Theresa Stegeman will take the position of Secretary

Other news for the good of the Parish

1. Fr. Secrist will be serving on the Helias School Board at the request of the Superintendent of the Diocese, Dr. Erin Vader
2. Dr. Vader will be serving on the Parish Stewardship Council as President – looking for members

Next Meeting

* October 25, 2022 at 6:00 PM in the Selinger Center

Actions

* Brad – Call the food truck vendors and confirm with them that they need to sell drinks as well as food
* Brad – Ensure that Bob Riebold is listed as Bob on the Agenda and other future communications