**St. Peter Parish Pastoral Council Meeting Minutes**

Jefferson City, Missouri

Date: October 3, 2023

**Attendance**

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| **Clergy and Staff, Invited Guests*** Msgr. Kurwicki, Pastor
* Fr. Tom Alber, Associate Pastor
* Enrique Castro, Deacon
* Gayle Trachsel, School Principal
* Aurora Avalos, Hispanic Ministry
* ~~Yasica Buitrago, Hispanic Ministry~~
* ~~Beverly McCracken, Business Manager~~
 | **Members*** Brad Shimmens (2025), President
* ~~Nathan Raymer (2024), Vice President~~
* Theresa Stegeman (2024), Secretary
* Kathy Hillen (2024)
* Dr. Conrad Balcer (2024)
* Mary Hegeman (2025)
* Robert Riebold (2025)
* Darby Carel (2026)
* Ellen Palada (2026)
* Diane Struemph (2026)
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**Agenda and Minutes**

Prayer by Msgr. Kurwicki

1. Pastor Update
	1. Welcome Msgr. Kurwicki
	2. Fr. Berhorst will not be replaced. We wish him well in his new assignment.
	3. Fr. Secrist requested several things to continue with his leaving
		1. School renovation/classroom addition to continue
		2. Parish Museum to continue with new location and display cases that will be more available for people to access.
	4. Need to get more people to come to Mass on the weekend and volunteer in the Parish Office.
	5. Msgr.’s health is good aside from recover from back surgery on his three herniated disks that were repaired in two years ago
	6. Property meeting tomorrow for a possible new High Street bridge and how it will impact the church/school and discuss school addition.
	7. The school will be returning to the pre-COVID practice of one all school Mass a week with appropriate liturgical songs utilizing the music teacher.
	8. Working ahead on Christmas Eve/Christmas Day Masses to make sure they’re planned
	9. Acoustic issues have been raised multiple times about the church
		1. Monsignor will be look into the issues very soon
		2. The current PA system is 20 years old and made for a church with carpet
	10. Request for daily Mass to be moved to the Chapel
		1. Msgr. is hesitant to change anything that big within the first 10 days of him being here, will evaluate
		2. Current attendance numbers at 8 am Mass: 10 people/Noon Mass: 50-60 people
	11. Volunteers
		1. The parish used to have an army of volunteers. Not as present right now. Please volunteer.
		2. Receptionist is a very valuable volunteer that would help the most in the rectory right now
	12. Kathleen has taken another job and is currently working part-time.
	13. Mass time change to 4:30 pm when the time change occurs on November 4 & 5, 2023.
	14. Keep the 9:00 am Children’s liturgy for preschool? Msgr. was unaware of the program and will look into it, but has been a success
	15. Money for the Museum must be spent within a certain length of time or it will be lost
		1. Monsignor will do all he can to make sure that happens
		2. Doesn’t want to lose the bequest
		3. Wants everyone to have access to the materials as it is the foundation of our faith
2. School Update
	1. Ms. Tonya Dallmeyer-honored with Teacher of the Year and received the award in Washington D.C. in September
	2. School has received a $50,000 safety grant
	3. Gayle has met with Msgr. Kurwicki just yet to discuss how the school and parish will join together for things
	4. The Diocese is putting together a day to learn about how to protect children with the technology that is now prevalent in the world
		1. October 16th 3-8th grades will go to the Cathedral for a field trip
		2. Parents can attend a training on 10/16 in the evening
	5. School kids took part in adding pieces to the Missouri statue that was placed at the bicentennial bridge. Preschoolers were able to watch
	6. Big Bucks Fundraiser for the school-April 12, 2024
		1. New location will be at the St. Martin’s Knights of Columbus Hall
		2. Goal is to raise $60,000
3. Finance Update
	1. Monitoring the budget
		1. This week we were negative approximately $50,000
		2. On track for the year
4. Hispanic Ministry Update
	1. Farewell for Fr. Berhorst is scheduled. The welcome for Fr. Tom Alber and Msgr. Kurwicki October 22nd.
	2. Sacraments continue to get updated
	3. Meeting on October 16th to coordinate:
		1. Immaculate Conception event
		2. Our Lady of Guadalupe event
5. Block Party Recap
	1. Event was well attended
	2. Good feedback
	3. Will discuss in the future Msgr. Kurwicki’s thoughts to continue the event
6. Pastoral Plan Update
	1. The goal for the diocese is to have parishes work together and not compete as much with each other
		1. Example: Sunday evening Mass at IC has grown so much they are considering moving it to the Cathedral
7. World Day of Caring
	1. To be held November 19th
	2. Msgr. very supportive of the event and wants to see it thrive
	3. Dr. Balcer to touch base with Alice to put together care packages to pass out
	4. Change location of Salvation Army to Building Community Bridges
8. Other news for the good of the Parish
	1. Clock broke on the belltower, Monsignor will look into this matter. The repair is out for bids.
	2. Adoration
		1. Monsignor will discuss with Fr. Alber the idea to expand/extend the times of adoration
	3. Blessing of animals
		1. Other parishes will do a blessing on the feast of St. Francis this week
		2. Msgr. open to ideas but wants to incorporate the kids from school
9. Next Meeting
	1. Tuesday, December 19, 2023, at 6:00 pm in the rectory meeting space

Prayer by Fr. Alber

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Pastor President