**St Peter School Advisory Council**

Meeting Minutes

Date: 9/20/2022

6:00 pm

St Peter, Selinger

Attendees: Mark Veit, Gayle Trachsel, Fr. Jeremy Secrist, Jennifer Wood, Cristhia Castro, Fr. Brad Berhorst, Melissa Skinner, Kevin Stegeman.

Opening Prayer

Mission Statement: Inspiring students to love God, their Catholic Faith, and Learning

Meeting Minutes Review/Approval from Last Meeting

Introduction of new board members: Melissa Skinner (St. Andrew Parish) and Kevin Stegeman (St. Peter)

New Business:

* St. Peter Interparish School is accredited with no violations (Missouri Nonpublic School Accrediting Association)
* Review of Diocesan calculation of cost-per-student.
* Title Services through Jefferson City Public Schools.
  + We have a strong relationship with JCPS
  + JCPS provides title services for St. Peter students as needed (Special Education, OT, Speech and Language, etc.)
  + Title II.A allocation for current school year is $12,687.83
  + Title IV.A allocation for current school year is $2,991.23
* “Get Your Teach On” Conferences
  + 8th grade teachers attended conference in Orlando in June
  + Preschool teachers (Guiterrez, Massman and Bax will attend in Atlanta in October
  + 4th grade teachers (Raymer, Zumwalt and Gramlich) will attend in January in Las Vegas
* Review of Preschool Fee Structure for current school year. Our preschool program is strong and continues to grow. We currently have approximately 65 to 70 preschool students.
* Discussion on paper supply at the beginning of the school year. Currently, each family is to bring in a given amount of paper for the school year. The option of the school purchasing the paper and then charging each family accordingly was discussed. The possibility of a bulk discount could make this worthwhile. Gayle will review and report back.

Reports:

Principals:

* We still need a classroom aide and a substitute teacher.
* Donuts with Dad is scheduled for Friday September 23.
* Hispanic Heritage Month
  + El Puente did a presentation at the September faculty meeting, discussing traditions, history and heritage. Presenters wore ethnic dress, and traditional food and beverages were served.
  + El Puente will do a presentation for students in the future.
* Sara Garner and Mark Veit attended the MOEOP conference.
  + MOEOP is a new web-based application that will assist school staff who are responsible for emergency planning to create, store and share school emergency operation plans.
  + We will not be using MOEOP, however the free conference provided good information regarding security and safety protocols and procedures.
* The 8th graders went to Helias today to tour the campus.
* Gayle will attend the Diocese leadership conference – November 2-4 at Lake of the Ozarks.

Pastor’s Report:

* Altar server training
* We would like to give students more opportunities to participate in the liturgy.
* Father Secrist asked Mark Veit for additional details regarding the MOEOP conference.
  + Discussed “Reunification” of students with parents after events (fire, tornado, etc.)
  + Security at mass was discussed (doors are locked once mass starts, people are stationed at each door).
  + Gayle stated that the MO Highway Patrol will be doing a walk through to review security.
  + Mark mentioned the importance of security terms meaning the same thing to all staff.

Athletic Committee:

* How can we help visitors find the gym?
  + There seems to be confusion for visitors trying to find the location of athletic events.
  + For events such as CMPAL tournaments, very specific instructions are sent to attendees regarding where to go, but other events may need additional clarification on-site.
  + Mark mentioned that we need to keep security in mind, not making this information too public.
  + The option of mobile A-frame signs will be reviewed, pointing guests to parking and gym locations.

Home and School Report: - N/A

Parish Council Report- N/A

Next meetings:

* October 25, 2022 at 5:00 pm, Selinger Cafeteria
* November 22, 2022 at 5:00 pm, Selinger Cafeteria

Closing Prayer

Note enclosures: